



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, February 9, 2021

Virtual and Audio Meeting Format during COVID-19 Pandemic

Minutes are the official record of Mill Creek City Council meetings. Minutes summarize the council meeting and documents any actions taken by City Council.

A video recording of this City Council meeting can be found [here](#):
The agenda packet for this City Council meeting can be found [here](#).

VIRTUAL MEETING INFO

A. Join Zoom Meeting

<https://zoom.us/j/93152618576>

Meeting ID: 931 5261 8576

One tap mobile

[+12532158782](tel:+12532158782).,[93152618576#](tel:+12532158782) US (Tacoma)

[+13462487799](tel:+13462487799).,[93152618576#](tel:+13462487799) US (Houston)

CALL TO ORDER

Mayor Holtzclaw called the meeting of the Mill Creek City Council to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

B. The Pledge of Allegiance was led by Councilmember Briles.

ROLL CALL

Councilmembers Present:

Brian Holtzclaw, Mayor
Stephanie Vignal, Mayor Pro Tem
Vince Cavaleri, Councilmember
Mark Bond, Councilmember
John Steckler, Councilmember
Benjamin Briles, Councilmember
Adam Morgan, Councilmember

Councilmembers Absent:

AUDIENCE COMMUNICATION

C. There were no public comments on items on or not on the agenda.

PRESENTATIONS

D. Waste Management Garbage, Recycling, and Organics Contract Annual Report
(*Marcy Manibusan, Public Sector Manager from Waste Management LLC.*)

Public Works and Development Services Director Mike Todd introduced Marcy Manibusan, Public Sector Manager from Waste Management LLC. In order to adhere to the yearly requirement, Ms. Manibusan presented the report to provide an overview of Waste Management operations for the changing environment for waste, recycling, and organics collection during the COVID-19 pandemic.

The following topics were discussed:

2020 - A Year in Review

- COVID-19 response focus - Serving communities, supporting customers, and protecting employees.
- Providing examples of local customer appreciation.
- Waste diversion success rates - Approximately 60% of waste diverted to recycling or compost.
- Focusing on recycling solution - Sorting and processing and education and outreach.

Council engaged in discussion and Q&A.

Public Works and Development Services Director Mike Todd provided a reminder of the effects of China's Operation Blue Sky and the changes that have occurred since the topic was last presented to Council in September 2019. The effects of Operation Blue Sky included:

- Recycling materials are no longer being shipped to China only.
- The value of recyclables has decreased.
- Less tolerance for contamination.
- Tighter standards on allowable materials.

Waste Management looked at ways to mitigate the cost increases caused by China's Operation Blue Sky and asked the City to volunteer, mid contract, to:

- An extraordinary recycling rate increase,
- Assessment of a contamination charge,
- A revision of the contract's approved Recycling List.

The City did not agree to the extraordinary rate increase or the contamination charge but did agree to a revision in the approved recycling list however this was never codified into Mill Creek Municipal Code.

Outstanding contract issues include Mill Creek's opportunity to extend its current contract by 15 months. The deadline to give notice of extension is March 31, 2021.

Council engaged in discussion and Q&A.

[Output Document \(AB - 12\) - Pdf](#)

[Mill Creek 2020 Report](#)

[Mill Creek 2020 Report Appendix](#)

[WM - City of Mill Creek 2020 Annual Report Update powerpoint](#)

[WM contract items 2.9.2021 - Powerpoint](#)

STUDY SESSION

E. Dobson Remillard Church Cook (DRCC) Property
(Karen Reed, Consultant)

City Manager Michael Ciaravino introduced Local Government Consultant Karen Reed to facilitate the DRCC Study Session focused on guiding principles for the property development. The discussion was based upon identifying goals and objectives to define generally the direction and range of possibilities that Council supports for future development of the property. The primary focus discussed was the City's Comprehensive Plan, goals, and policies with the intention to build cohesion among Members of Council.

Ms. Reed presented a PowerPoint [presentation](#) that addressed the following:

- Recap, review and identify points of Council consensus and confirm next steps.
- Proposed initial process including public input.
- Acreage, zoning, year acquired for each property, vicinity map and critical areas map.
- Guiding Principles for Development - Goals, objectives, criteria, and attributes of success.
- Topic list, Council response, preliminary consensus of Council.
- Topic List – grouping Council ideas:
 - Process for Decision
 - Types of Uses.
 - Types of Users
 - Desired Community Outcomes for public and local businesses
 - Role of Private or Non-profit partners
 - Impact on City finances and operation
 - Impact on environment and on neighbors
 - Re-cap & Next Steps.

Council Engaged in discussion and Q&A and agreed to the proposed language for potential consensus items on the topic list.

Ms. Reed recapped the discussion and decision making of the discussion. Next steps include community involvement, a review of other regional multi-use facilities, and Council brainstorming session.

[Council Presentation 2.9.21 FINAL](#)

CONSENT AGENDA

- F. Approval of Checks #63016 through #63058 and ACH Wire Transfers in the Amount of \$316,633.51.**
(Audit Committee: Councilmember Cavaleri and Mayor Holtzclaw)
[02-09-21 AP Voucher](#)
- G. Payroll and Benefit ACH Payments in the Amount of \$192,103.12**

(Audit Committee: Councilmember Cavaleri and Mayor Holtzclaw)
[02-09-21 PR Voucher](#)

- H. City Council Meeting Minutes of February 2, 2021
[City Council Regular Meeting - 02 Feb 2021 - Minutes](#)

Councilmember Cavaleri made a motion to approve the consent agenda. Councilmember Steckler seconded the motion. The motion passed unanimously.

REPORTS

I. Mayor Holtzclaw reported on the following:

- His attendance at the Association of Washington Cities (AWC) and Snohomish County Mayors meeting where the topic of discussion was regarding pending police reform legislation.
- Mayor Holtzclaw requested for Council to have a discussion regarding a potential budget item for lobbyist representation in Olympia, WA.

Mayor Pro Tem Vignal reported on the following:

- Her meeting with the Youth Advisory Group and participating in a question-and-answer discussion regarding local government.
- She will be participating in AWC Online City Action Days Conference and will report back her findings.

Councilmember Steckler reported the following:

- Four (4) empty Mill Creek sanitation stations at several businesses around town.
- The lighting on the bridge near Frost Donuts has been fixed and thanked Director Todd and staff for a great job.
- Councilmember Steckler requested an update from the City Manager regarding contacting the USS Ralph Johnson service men and women in order for the City of Mill Creek to officially welcome them home.

Councilmember Briles reported he will also be attending AWC City Action Days.

Councilmember Cavaleri reported on the following:

- SNO911 reported that Mill Creek will be one of the first cities to receive new radios.
- Requested an update on additional CARES Act funding.
- Exploration Park is the number one destination park in the City.

J. City Manager

- [Planning Schedule](#)

City Manager Michael Ciaravino reported on the following:

- The City is looking into applying for grant funding to possibly remodel Silver

Crest Park. The Local Community Project Information Grant is an opportunity as recommended by Mayor Pro Tem Vignal. The filing deadline is February 19, 2021. City Manager Ciaravino asked for the support of Council for pursuing this funding source in the form of a motion.

Councilmember Bond made a motion to support the administration and applying and filling out the Local Community Project Information Form. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

- City Manager Ciaravino reported that staff is continuing to work on obtaining contacts for the USS Ralph Johnson.
- The Manager thanked Councilmember Cavaleri for the update from SNO911 on the radios. Manager Ciaravino emphasized how important communications are in all types of structures and a top priority for the safety of the Mill Creek Police Department.

K. Staff

- Status of in-person public meetings under the Governor's Proclamation
(Grant Degginger, City Attorney)

City Attorney Grant Degginger reported that under the current gubernatorial proclamations all public meetings have a continued requirement to be held remotely. Because Snohomish County has moved into phase two, there is an option for holding in person meetings in addition to holding remote meetings. In person meetings would be limited to 25% capacity or 200 people, whichever is less. Masking, social distancing, pre-registration, and extra cleaning will still be required.

- Update on Adopt a Street, Park, Trail or Service Day in Mill Creek
(Mike Todd, Director of Public Works and Development Services)

Director Todd, Councilmember Briles, the City Manager and staff held a brainstorming session to determine the best way to kick off the Adopt a Street, Park, Trail or Service Day Program. Additional meetings are planned.

Councilmember Briles added that this is a program that is meant to continue in perpetuity.

- Update Regarding electronic retrofit of City Council Chambers for hybrid remote/in-person participation of Council Meetings.
(Joe Socoloski, IT Manager)

City Manager Ciaravino reiterated what City Attorney Degginger reported about the constraints under the current proclamation with regards to in person meetings. Manager Ciaravino reported that staff is looking at possibilities for preparing the Council Chambers for in person meetings in a limited capacity.

Manager Ciaravino introduced IT Manager Joe Socoloski who provided a status

update on work done so far regarding the retro fit. An update will be provided to Council at the February 23, 2021 regular meeting.

[Memo to city council](#)
[COVID19 Misc Venue Guidance \(002\)](#)

AUDIENCE COMMUNICATION

L. Public comment on items on or not on the agenda

Barb Heidel, a Mill Creek resident, expressed that she felt both Consultant Karen Reed and Council did a great job on the DRCC Study Session discussion and that she looks forward to the opportunity to provide input.

Jaeden Bond stated he was glad to hear that the new lighting near Frost Donuts was well received by Councilmember Steckler.

Shoshauna Mohlman, a Mill Creek resident, echoed Barb Heidel's comments about the excellent discussion on the DRCC properties. Ms. Mohlman inquired about touring the DRCC property.

City Manager Michael Ciaravino suggested that Ms. Mohlman contact City Clerk Naomi Fay to make arrangements.

RECESS TO EXECUTIVE SESSION

(Confidential Session of the Council)

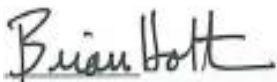
- M.**
- To discuss one item of potential litigation pursuant to RCW 42.30.110(i). No action will be taken.

Council recessed into Executive Session at 8:08 PM for 15 minutes along with a two-minute break before starting.

Council reconvened regular session at 8:24 PM

ADJOURNMENT

With no objection, Mayor Holtzclaw adjourned the meeting at 8:25 PM



Brian Holtzclaw, Mayor



Naomi Fay, City Clerk